

BASKETBALL MANAWATU

FRAUD AND THEFT POLICY



PURPOSE

This fraud and theft Policy outlines the commitment that Basketball Manawātū has when handling any serious allegations relating to these matters.

All investigations will be handled in a fair, just and transparent way and will ensure we follow a clear process and procedures at all times.

SCOPE OF THIS POLICY

This policy applies to any irregularity, or suspected irregularity, involving employees as well as shareholders, consultants, vendors, contractors, outside agencies doing business with employees of such agencies, and/or any other parties with a business relationship with Basketball Manawātū.

Any investigative activity required will be conducted without regard to the suspected wrongdoer's length of service, position/title, or relationship to the programme.

POLICY

Management is responsible for the detection and prevention of fraud, misappropriations, and other irregularities.

Fraud is defined as the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his or her injury.

Theft is defined as the unauthorized removal of property belonging to Basketball Manawātū with the intent to deprive Basketball Manawātū, as legal owner, of it.

All staff members will be familiar with the types of improprieties that might occur within his or her area of responsibility and be alert for any indication of irregularity.

Any irregularity that is detected or suspected must be reported immediately to the General Manager of Basketball Manawātū, who will coordinate all investigations with the Board Chairperson and other affected areas, both internal and external.

POLICY REVIEW

Basketball Manawātū will monitor and review this policy annually.

RELEVANT ASSOCIATED DOCUMENTS

Basketball Manawātū Fraud and Theft Procedures (2024)