



# Board Member Application Form

19<sup>th</sup> November 2024 @ 6-00pm

J A Russell Lounge, CET Arena, Pascal St, Palm Nth

I wish to apply for a position on the Basketball Manawatu Board. I acknowledge and understand this is a voluntary position and that I have read and accepted the terms of reference as attached.

Applicants are asked to write a brief outline of personal attributes they would bring to the position and attach.

*I consent to the information below being collected and held by Basketball Manawatu and distributed for the purposes of the Board. I acknowledge my right to have access to and correct the information if necessary.*

<b>Name &amp; signature of Nominee</b> <i>(must be a financial member of Basketball Manawatu)</i>	
<b>Address</b>	
<b>Phone Number</b>	
<b>Email</b>	

<b>Name &amp; Signature of the person nominating this individual</b> <i>(must be a financial member of Basketball Manawatu)</i>	
<b>Email</b>	

<b>Name &amp; Signature of the person seconding this individual</b> <i>(must be a financial member of Basketball Manawatu)</i>	
<b>Email</b>	

All intending applicants must ensure that they are eligible for election as set out in Section 15 of the Basketball Manawatu Constitution (2022) a copy of which is available on our Website.

**This form needs to be lodged with the General Manager no later than 5.00pm on Tuesday 31<sup>st</sup> October 2024.**



# Board's Terms of Reference

## Committee Authority

Basketball Manawatu is an Incorporate Society. The Board has a written constitution that it operates under. As such both the Board and its members are entrusted to ensure that the organization is soundly managed for the benefit of all.

## Committee Governance

The role of the Committee is both governance and adherence to correct Operational procedures. In order for Committee members to carry out their governance role, they must be familiar with the organisations policies, plans and priorities and be both able and prepared to demonstrate this familiarity through debate and participation in all areas of the Board responsibilities.

## Requirements for Committee Membership

1. Commitment to work for the greater good of the Association.
2. Committee members will bring knowledge, expertise and influence relevant to the organisation's affairs.
3. Committee members may be required to serve on one or more committees or working parties.
4. There is an expectation that Committee members will make every effort to attend all Committee meetings and devote sufficient time to become familiar with the Associations affairs and the wider environment within which it operates.

## Executive Committee Level Policy

In order to fulfil its governing role of providing a framework for the Association's operation, yet at the same time maintaining its overview of the operation processes, the Committee will work to set strategic direction and develop Committee level policies.

- **Framework policies:** encompassing the vision and mission statements, the organisation's values, the constitution and bylaws, and any other legal frameworks
- **Governing process policies:** describing the way the Committee carries out its governing role including its policy on use of committees and meeting processes.
- **Committee/Staff Policies:** defining the boundaries of the relationship between the Committee and staff.

## Effectiveness Evaluation

The Committee will undertake an assessment of its effectiveness on an annual basis based on the achievement of its own plans established for the year and on the fulfilment of its overall responsibilities.